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1 2 3 4 5 6 -----X 7 BEACON COMMUNITY CENTERS REQUEST FOR PROPOSALS 8 (RFP) REISSUE 2017 - (EPIN: 2601810001) 9 -----X 10 11 September 26, 2017 12 2:14 P.M. 13 2 Layafette Street, 14th Floor 14 New York, New York 10007 15 16 BEFORE: 17 ZENAIDA MARIE WHITE, Moderator, 18 19 Assistant Deputy Agency Chief Contracting Officer 20 WANDA ASCHERL, A Panel Member, Senior Director of Community Centers & Strategic 21 22 Partnerships ROBERT FRENZEL-BERRA, A Panel Member, 23 24 Director of Research and Program Development. 25 DANA CANTELMI, Agency Chief Contracting Officer.

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     A P P E A R A N C E S:
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     SPEAKERS:
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     Ramik Williams, Direction for Our Youth
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     Louis Polese, Phipps Neighborhoods
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     Eric Waters, FedCap Org.
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     ALSO PRESENT:
     Jeannie King, Catholic Charities
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     Barbara Perlov, Boys Club of New York
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     Barbara Tejeda, Direction for Our Youth
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     Alberto Cruz, Bronx House
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1 Proceedings 2 MS. WHITE: Good afternoon. 3 On behalf of Commissioner Bill Chong, I 4 would like to welcome you to the Department of 5 Youth and Community Development Pre-Proposal Conference, for Beacon centers request for 6 proposals RFP Reissue 2017, and that is EP 7 2601810001. 8 9 Good afternoon again, and I am Zenaida Marie White, and I have the privilege of 10 11 presenting some important information for you 12 today, and I would like to start with 13 introducing our panel. We have Wanda Ascherl, the senior director 14 15 of community centers and strategic partnerships, 16 and we also have Robert Frenzel-Berra, director 17 of research and program development. Robert will be on hand for questions later. 18 So, again thank you for joining us. 19 20 I would like to begin by telling you that 21 the New York City Department of Youth and Community Development invests in a network of 22 23 community-based organizations and programs to alleviate the effects of poverty and to provide 24 opportunities for New Yorkers and communities to 25

1 Proceedings 2 flourish empowering individuals, strengthening 3 families and investing in communities. Our agenda today is pretty brief. 4 5 We want to again present some important 6 information to you, so I will continue on with the RFP time line and requirements. 7 The most important date, the proposal due 8 9 date and time. The proposals are due on October 17, 2017 by two p.m. 10 11 Please note that all proposals must be 12 submitted in the HHS Accelerator system. In 13 order to respond to this RFP you must be 14 pre-qualified in the HHS Accelerator system. 15 DYCD will not be accepting any hard copies 16 of proposals. And again, please note the very 17 important due date is October 17, 2017, at two 18 p.m. I will be saying that date a lot just to 19 make sure that you leave here knowing the due 20 date and time for this RFP. 21 We have an anticipated contract term of 22 23 January 1st, 2018 through June 30, 2020. As 24 outlined in the RFP there is one option for up 25 to three additional years. Also specific to

1 Proceedings 2 this RFP there will be within this contract term 3 a six-month term from January 1st, 2018 -- sorry -- January 1st, 2018 to June 30, 2018. 4 5 Now, for this RFP we expect that award announcements will happen late fall of this 6 7 year. And specific to this RFP there are two 8 9 eligible sites. There are two schools, as specified on page 2 of the RFP and that is JHS 10 11 54, Booker T. Washington School, school DBN number 03M054, and the Bronx Alliance Middle 12 13 School, school DBN number 11X355. If you have any questions after today's 14 15 pre-proposal conference, please make sure that you e-mail all questions to RFPquestions @ 16 DYCD.NYC.GOV. You want to be sure to indicate 17 Beacon RFP reissue in the subject line. 18 Please note that in order to ensure timely 19 20 responses all questions must be received no later than October 6, 2017. 21 Now, I am going to give you a brief 22 overview of HHS Accelerator. When you came in 23 24 did you receive a HHS Accelerator handout? 25 I see a lot of nodding heads.

1 Proceedings 2 Okay, you are with me. 3 Is there anyone here who has never worked in HHS Accelerator? 4 5 (Pause.) Perfect. Because our presentation today is 6 very brief. Just to confirm for those of you 7 who have been through HHS Accelerator before: 8 9 Agencies publish all requests for proposal RFP documents in the HHS Accelerator system. 10 11 Pre-qualified providers approved for relevant services are eligible to propose and 12 13 can submit proposals after RFPs are released. 14 Providers must submit proposals through the 15 HHS Accelerator system by the proposal due date and time, and that you probably know again is 16 17 October 17, two p.m. If you have any questions after today 18 regarding being pre-qualified in HHS 19 Accelerator, please contact health @ MOCS. 20 21 NYC.GOV. Within our audience today, we have a 22 special guest from MOCS, we have Maryanne from 23 24 MOCS, in the back there, and she is available 25 after this conference if you have any specific

1 Proceedings 2 questions. 3 And moving right along, I now have the privilege of introducing our senior director of 4 5 community centers and strategic partnerships, once again joining us is Wanda Ascherl, and she 6 7 will go over the Beacon Community Center 8 overview and NYC Department of Education 9 information. Thank you. Let's welcome Wanda. 10 11 (Applause). 12 MS. ASCHERL: Thank you. 13 I will not be as good as Zenaida, because Zenaida has that voice. 14 15 But, I am going to briefly go over the 16 Beacon Community Center model, and the specific elements of the RFP. 17 So, the Beacon Community Center is unique 18 from your convergence --19 20 The programs generally operate from 3 to 6, 21 and our model operates not only in an after school component, but there is an evening, 22 weekend as well as during holiday camp and 23 summer camp. 24 25 They are designed to really provide

1 Proceedings 2 services that build and strengthen communities 3 and address community needs. The de Blasio administration has committed 4 6.2 million in fiscal year '18 and forward to 5 establish new Beacon programs in underserved 6 communities. 7 The sites were selected um, by two primary 8 9 analysis, and that is youth population by borough and in partnership with DOE, we 10 identified schools with limited to no services. 11 12 And then the RFP of course is informed by 13 the DYCD mission and vision to alleviate the effects of poverty. 14 15 Program goals. 16 Overall -- I mean, this is obviously part of the RFP so I will not read through it, but I 17 highlighted certain elements. 18 Safe environment, assuring that that 19 20 exists. 21 Beacon is a neighborhood hub. Ensuring that participants are going to 22 develop skills, um, expanding partnership, that 23 is what Beacon does in the community, they build 24 25 partnerships, not only internally but

1 Proceedings 2 externally. 3 Student engagement, including students with chronic absenteeism. 4 And then participant and community members 5 as contributors to the design of services. 6 Program Services. 7 There are three types of activities. 8 9 Drop in. That consists of recreation, self-directed and one time services. 10 Planned. 11 12 Designed to offer participants a chance to 13 pursue a passion or build a skill set. And then obviously, the Community Events. 14 15 Within these three core activity areas 16 there are, we have five um, activity elements that should exist, should be woven into the 17 18 design of your program. And that is obviously academic support, 19 20 community building and leadership, health, 21 employment and finance, financial security, and recreation and enrichment. 22 Program Services: Outcomes. 23 24 Participant satisfaction, so the indicator 25 here will be 80 percent of the respondents we

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2	are serving will respond that they are satisfied
3	with the services.
4	Beacon makes all necessary external and
5	internal referrals to address needs. So
6	responses to the participant satisfaction survey
7	to confirm that referrals are being made.
8	And then social and emotional learning.
9	DYCD anticipates utilizing the SEL outcome
10	based survey tool to assess motivation, self-
11	awareness and decision making.
12	MR. WILLIAMS: Excuse me. Can you stay on
13	that for a second?
14	MS. ASCHERL: Okay.
15	MR. WILLIAMS: It is great.
16	Thank you.
17	MS. ASCHERL: The slide will be made
18	available.
19	MR. WILLIAMS: Thank you.
20	MS. ASCHERL: Great. Don't worry.
21	Staffing Structure.
22	Key staff positions: Beacon director, and
23	outreach coordinator and other staff that
24	support the program.
25	The full-time Beacon director would have a

1 Proceedings 2 BA or higher with a minimum of five years of 3 relevant experience. So this person is very critical to how the 4 5 program functions, they are not only working with the principals, but they are working with 6 elected officials, with community leaders, with 7 parents, with kids, the staff, it is a huge, it 8 9 is a huge role. 10 So we want to make sure that this person is 11 going to be a full-time position. 12 The other position is the outreach coordinator, and they must be familiar with the 13 14 neighborhood and are trusted by the local 15 younger people and families. Ideally, you want this person to be able to 16 17 connect with people in the community, to be able to talk to young people and bring the kids in 18 the park hanging out into the program. 19 20 So, you want to be very strategic in who this person can potentially be. 21 The resource coordinator, this function 22 23 serves as the person who would be making referrals, service liaison, within other units, 24 25 within the agency and also within the community.

1 Proceedings 2 And the resource coordinator as I mentioned 3 -- the function, either you can assign that function to the, let's say an assistant director 4 5 and/or the group leader that say can help the, you can have them do this other function. 6 You may need to increase their hours. 7 Let's say you have this group leader as an after 8 9 school person, you may need to add additional more hours during the day so that they can serve 10 11 as, also serve the function of a resource coordinator. 12 13 Staffing structure. 14 All programs must adhere to the New York 15 State SACC regulations and make sure that you 16 have enough staff to meet the student and child staff and student ratio. 17 Staff at all levels will be familiar, 18 ideally will be familiar with the neighborhood. 19 20 They will have the necessary language skills --21 sensitive to the diverse languages in the communities and cultures in the communities. 22 Necessary knowledge and literacy and numeracy 23

skills.

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And have the experience in managerial

1 Proceedings 2 skills needed to provide, lead and coordinate activities for adults. 3 4 Program Expectations. 5 We are taking three approaches. One is strength-based frameworks, that are 6 developed in-house --7 8 The first one is positive youth 9 development; the second is social and emotional learning; and youth leadership. 10 11 The second approach is ensuring that all 12 programs have a safe welcoming and inclusive 13 environment, and that there is a strong element 14 of family engagement. 15 The target population, I will spend a 16 little tame on the target population. So, at a minimum all programs must serve 17 18 1,200 youth and adults. The break down on the chart shows you that youth under 22 years of age 19 20 that would attend drop-in and/or planned 21 activities equals, would be 600. Adults 22 years and older, attending 22 drop-in and planned activities would be 100. 23 And then we have the community events, 24 25 which can consist of youth and adults, and that

1 Proceedings 2 would come out to 500. 3 With regards to enrollment, for those that are part of the 600 population, they are 4 required three instances of attendance in order 5 to be considered enrolled. 6 Of the 600 youth under 22 --7 Sorry. And then for the adults, one -- um 8 9 attendance, one attendance to an adult activity would equal enrolled. And then for community 10 11 events, attending one event would be -- we will 12 take questions at the end -- would equal 13 enrolled. And then of the 600 youth under 22 years of 14 15 age, all Beacons are expected to enroll at least 16 100 elementary, middle and high school for the 17 contract year. So the fiscal year starts July 1 and ends 18 June 30. So, from that period you must make 19 20 sure that you serve the minimum um, 21 requirements. And then adult services, services will 22 reflect their specific needs and interests. 23 24 Target population. So, off of the, out of 25 the 600 that I was referencing in the earlier

1 Proceedings 2 slide, there are 200 that we are expecting 3 Beacon programs to identify that you are going to um, serve during the school year, during the 4 5 school year to reach a certain um, dosage requirement. 6 I will talk about the dosage requirement in 7 the next slide. 8 9 But from those 200, at least 100 must reflect the grade level of the whole school. 10 Т 11 say the grade level because I think sometimes 12 there is some confusion between the grade level, 13 the host school's grade level versus the grade level of the whole school. 14 15 You can serve kids that fall within that 16 grade level, either from the host school or from 17 outside of the community. But they must be, ah, they must equal to 100. 18 And then the other 100 can represent any 19 20 other grade level: middle, high, all of the other grade levels. 21 So, school year dosage requirements. 22 So from that, those focusing on the 200, if 23 24 a program is in the middle, let us say that a 25 program in an elementary building, obviously by

1 Proceedings 2 default, you are going to serve 100 elementary 3 grade level students. Um, so automatically that per agency is going to fall within the average 4 5 daily attendance of 80 percent. So for the elementary, if you are in an 6 elementary building, and you are anticipating to 7 serve um, population of 100 elementary aged 8 9 youth, you must meet the 80 percent average daily attendance. 10 For the middle school, it is hours that 11 12 they attend the Beacon. 13 So, in that particular case it is 150 hours 14 per participant per school year, and for high 15 school it is 100 hours per participant per 16 school year. 17 We pretty much leave a number sign under the, next to under the 200 total, because we 18 allow programs that flexibility. 19 You people decide what makes most sense to 20 equal the 200. 21 So, you could have in the same elementary 22 example, automatically 100 elementary but I can 23 mix my middle and high school population and 24 25 have 50 middle school and 50 um, high school

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2 students, that would have the targeted hours 3 that go alongside of them. And then ours of operation, 42 hours, um, a 4 5 week, over six days, Monday through Friday, Saturdays and Sundays. 6 And weekdays start at the end of the school 7 day, and they end no later than 10. And then on 8 9 weekends, again to be negotiated by the whole school, as well as the community needs. 10 11 And I always use, that is a perfect also --12 when we allow that flexibility, so if you are in 13 a high school, um, and it is a weekend, opening up at nine o'clock you will not get a high 14 15 school student in there or any older kids in there. You may want to operate starting at 11. 16 17 At the end of the day you want to equal the 42 hours a week. 18 Target Population. Service levels for the 19 20 summer. 21 So, proposers must choose one of the three options set out below. 22 Under all three options the Beacon must 23 24 offer a summer camp program for at least some 25 elementary grade students.

1 Proceedings 2 Again, some, because that allows that 3 flexibility for you. The options are broken down for you and 4 5 they are also in the RFP. But option one, your minimum hours per week 6 is Monday through Friday, 70 hours, weekends, 7 seven hours, which equals the total of 77 hours. 8 9 The program, the operating schedule is from 8 a.m. to 10 p.m. during the summer, totaling 10 539 hours. 11 12 The enrollment requirement should you choose option one, is 175 summer campers. 13 Should you select option two, there is a 14 15 little bit more flexibility. Maybe operating 8 to 10 is not realistic Monday to Friday, however 16 17 there are days where you know that there will be a higher population and retention during those 18 days. So you have a little bit more, you have 19 20 64 hours of flexibility to allocate during the course of the week. 21 With that said, your minimum enrollment 22 increases. So you would have to serve 225 23 24 participants including at least 50 youth under 25 22 years of age.

1 Proceedings 2 And then the last option is the option that 3 I think most of us are most familiar with, and that is the 8 to 6, and that would come on to 4 Monday to Friday, 50 hours, 350 hours for the 5 summer hours, however, the population has 6 increased to 275. 7 So, should you decide to operate an option 8 9 three summer program, the expectation is that you are serving 275 summer campers. 10 Earlier when I said um, minimum of 1,200 11 for the fiscal year, the reason there is a 12 13 minimum element is because of the summer option. 14 So depending on which option you select, the 15 highest being option three, the minimum for the 16 fiscal year would be 1,300 for that particular 17 contract. Community Partnerships. 18 That is at the core of what Beacon is doing 19 20 in the community. It is really building communities, building relationships. 21 And it is anticipated that contractors 22 would have a minimum of three community 23 24 partnerships. The community partnership 25 agreements must be submitted along with the

1 Proceedings 2 proposal. 3 Each Beacon must have an advisory council that meets at least four times a year. 4 5 And then to ensure that middle and high 6 school young people have a voice, we are encouraging that Beacons either ensure that 7 8 youth have adequate, are adequately represented 9 in the advisory council or establish a separate youth council. 10 11 Remember that agreements must include description of services. 12 13 I will go over quickly our partnership with the Department of Education. 14 15 So we work closely with the Office of 16 Community Schools at the Department of Education. They work closely with 17 community-based organizations to ensure that 18 young people have opportunities to learn, gain 19 20 skills, create joy and have experiences that 21 ignite curiosity and allow children to discover their passions and talents. 22 The community partnership. 23 24 The community partnerships -- in the RFP, 25 there is a school partnership agreement. This

1 Proceedings 2 is a minimum requirement, as part of the RFP. 3 Principals will need to sign off on a 4 school partnership agreement and proposals will not be considered without this agreement. 5 The principals and these two sites will 6 have the option, obviously, to sign with as many 7 partners as they wish. 8 9 But the idea, as part of the submittal 10 process you must include the school partnership 11 agreement. 12 The Office of Community Schools and DYCD 13 have worked closely with the principals and superintendents to be sure that they identify a 14 15 liaison; make sure that the Beacon director is 16 part of the school governance structure; that 17 they establish regularly scheduled meetings and that they help in identifying and allocating 18 space including but not limited to classes and 19 20 resources. 21 And these are just some best practices that we observed over the course of the years in 22 developing school relationships, and that is 23 24 just having a real realistic plan. Making sure that all of the stakeholders 25

1 Proceedings 2 are involved in this planning process, and that 3 to some extent the principals, if you are interviewing candidates for the position, that 4 5 in order to engage principals, sometimes a good idea to have them interview your top three 6 candidates, so that now you are bringing this 7 partnership to reality at the ground level. 8 9 And then making sure that they are clear, clearly designed roles and responsibilities, not 10 11 only from the school perspective but also from 12 the city perspective. Making sure that they are programming um, 13 norms, there is a start and a small building --14 15 usually it starts and builds gradually. There is shared decision making. 16 17 And yes, there is actually an effective communication happening at the ground level. 18 And I think that the end of my 19 20 presentation. Thank you. 21 MS. WHITE: Thank you. And just note that the transcript for this 22 afternoon will be made available on our Website 23 24 for those of you who want to review the 25 information.

1 Proceedings 2 MR. WILLIAMS: Do you know when? 3 MS. WHITE: The transcripts will be made available as soon as possible. I don't have an 4 5 exact date. Also please note I just have a couple more 6 items to review. And then you will be able to 7 8 ask any questions that you may have in the 9 question and answer segment coming up real soon. 10 Okay. Post award requirements. 11 There is a public assistance hiring 12 commitment write-up, and we have a FAQ sheet 13 made available for you when you leave, at the 14 sign in table. 15 Responsibility determination. 16 Please be advised that it is a requirement for all contractors to be determined responsible 17 in the post award phase. Therefore, make sure 18 that your charity's filings are current and 19 20 ensure that if you have in outstanding adverse 21 situations such as liens or any performance issues on contracts, please make sure that you 22 23 do your best to resolve those issues. Unresolved issues, for those of you who 24 25 contracted with the City of New York, you know

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2	that it can cause significant delays in the post
3	award phase. So we want to make sure that you
4	make sure that you comply with any requests that
5	are made, if you are granted an award.
б	And then we have our notice for
7	subcontractor compliance, which is made
8	available in the RFP.
9	We encourage the use of subcontractors and
10	we also want to make sure that you know that
11	subcontractors do not have to be pre-qualified
12	in the HHS Accelerator system.
13	Okay. And some additional important
14	information.
15	The New York City liability insurance
16	requirements. It is required that you have
17	commercial general liability, one million per
18	occurrence and a two million*dollar aggregate.
19	Motor vehicle liability, if applicable, five
20	million dollars per occurrence and a Workers'
21	Compensation certificate.
22	And an original certificate of insurance
23	naming the City of New York together with its
24	officials and employees, as an additional
25	insured.

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2	DYCD will not be able to proceed with
3	processing an award had contract until it has
4	obtained proof of the necessary insurance
5	coverage.
6	Also, please note that DYCD encourages MWBE
7	participation and recommends the utilization of
8	certified MWBEs.
9	Transcript presentation and attendance
10	rosters will be posted to the DYCD Website for
11	viewing.
12	Now, for the part that you have all been
13	waiting for to ask your questions.
14	And let me just go over a couple of
15	housekeeping rules, when it comes to the
16	questions. You are going to come to the podium,
17	and I will turn the microphone that way and you
18	can address the Panel with any questions that
19	you may have.
20	To help expedite this process, we ask that
21	if know the page of the RFP or sections from
22	which your question come from, if you can please
23	site the page or section of the RFP.
24	And please make sure that for the purposes
25	of our recorder, please make sure that you state

1 Proceedings 2 the name of your agency, and your name. 3 And if you have more than one question, something occurs to you, you are welcome to come 4 5 back and ask a question but please make sure 6 again that every time that you come to the 7 microphone that you state your name and the 8 agency that you represent. 9 With all that said, please come up and ask 10 your questions. MR. WILLIAMS: Good afternoon. In terms of 11 12 13 Ramik Williams. The high school 54. Sorry. 14 15 Directions for Our Youth. 16 In materials of Junior High School 54, has there been any communication with that school 17 18 principal to encourage her to want a Beacon program at her school? 19 20 MS. ASCHERL: Yes, there has been. 21 Communication has come from central and the Superintendent's office. 22 23 MR. WILLIAMS: Thank you. MS. WHITE: Any further questions? 24 25 MR. WILLIAMS: Ramik Williams, Directions

1 Proceedings 2 for Our Youth. 3 In terms of the position for the resource coordinator, it was mentioned that it can be 4 5 built into an existing role, either the Beacon director or the Beacon assistant director or 6 possibly a part-time coordinator. 7 What -- is there --8 9 What do you suggest in terms of the 10 application process, how should that be 11 communicated exactly? 12 MS. ASCHERL: Unfortunately, I can't 13 necessarily speak to how I would recommend you 14 respond to that in the RFP because it is really 15 a more program design issue. But, you know, 16 just be clear as to what those roles are. 17 MR. WILLIAMS: Thank you. 18 MS. ASCHERL: You want to make sure that the RFP that you clearly define those, dedicate 19 20 hours to those specific functions. 21 MR. WILLIAMS: Thank you. (Pause). 22 MR. POLESE: Louis Polese. 23 24 I am with Phipps Neighborhoods. 25 A couple of questions. Were the schools

28 1 Proceedings 2 that are in this reissue part of the original, 3 or the last RFP? 4 MS. ASCHERL: Yes. 5 MR. POLESE: Can you comment on the, on the reason for the reissue? 6 7 What happened? 8 MS. ASCHERL: Let me just consult. 9 (Pause). 10 MS. ASCHERL: There were no viable 11 proposers. 12 MR. POLESE: Thank you. 13 One other question, can you note any significant changes in this request from the 14 15 previous request? MS. ASCHERL: In the content of the RFP? 16 17 There are no changes. 18 MR. POLESE: Thank you. 19 MR. WILLIAMS: Ramik Williams, Directions for Our Youth. 20 21 In terms of the community partnerships, in 22 the North Bronx, there are, it has been 23 identified that there are lack of community 24 organizations in that area. 25 Would an organization such as a partnership

1 Proceedings 2 with CUNY, would that suffice as a community 3 partnership for their Bronx campus, BCC, in particular or Lehman? 4 5 MR. FRENZEL-BERRA: Yes. That would 6 qualify as long as it is not your organization 7 8 The community partnership, is a partnership 9 with an organization in the community, but not 10 your organization. 11 MR. WILLIAMS: Is that specific to that 12 particular neighborhood or that borough? 13 MR. FRENZEL-BERRA: No. MR. WILLIAMS: No. Okay. Thank you. 14 15 MR. WATERS: Eric Waters. 16 FedCap. A footnote to the gentleman's 17 question. For example, FedCap has Wild Cat, 18 which is a subsidiary of FedCap. It is under FedCap. So that would not be considered the 19 20 partner organization? It still has its own 21 brand and it was acquired by an organization. MS. ASCHERL: I am not --22 Is this a separate um, incorporated entity? 23 24 MR. WATERS: Yes, it is. 25 MR. FRENZEL-BERRA: Yes.

1 Proceedings 2 MS. ASCHERL: Then yes it would qualify. MR. WATERS: One other question. Page 7 of 3 the solicitation. 4 5 I am just the messenger for this one here. 6 Each school site is a separate competition. Could any organization here submit separate 7 proposals for each solicitation? 8 9 MR. FRENZEL-BERRA: Yes. 10 MR. WATERS: Thank you. 11 MS. CANTELMI: So you can submit separate 12 proposals, but you just have to make sure that 13 you have the school partnership agreement signed for each of the schools. 14 15 (Pause). 16 MS. WHITE: Thank you. If there are no more questions, I would 17 18 like to remind you that October 17, 2017 at two p.m., all proposals are due to be submitted in 19 20 the HHS Accelerator system. 21 If there are any addenda to this RFP that will be issued via the HSS Accelerator system. 22 Anything that um, pertains to this RFP again, 23 please make sure that you submit your questions 24 25 via e-mail at RFPquestions@ DYCD.NYC.GOV, and we

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1	Proceedings
2	ask that you submit these questions by October
3	6, to ensure a timely response.
4	With all that said, thank you so much, and
5	this pre-proposal conference has ended.
6	Thank you.
7	(Time noted: 2:49 p.m.)
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1 2 CERTIFICATE 3 STATE OF NEW YORK ) 4 ) ss. 5 COUNTY OF NEW YORK ) 6 7 I, ROBERT X. SHAW, CSR, a Notary Public within and for the State of New York, do 8 9 hereby certify: That the above record is a true record of 10 11 the proceedings taken on September 26, 2017. I further certify that I am not 12 13 related to any of the parties to this action by blood or marriage; and that I am in no 14 15 way interested in the outcome of this 16 matter. 17 IN WITNESS WHEREOF, I have hereunto 18 set my hand this 27th day of September, 2017. 19 20 21 22 Robert X. Shaw 23 24 ROBERT X. SHAW, CSR 25

# Beacon Community Centers Request for Proposals (RFP) Reissue 2017 - (EPIN\_ 2601810001) September 26, 2017

	approved (1) 6:11	
Α		C
<b>a.m (1)</b> 18:10	area (1) 28:24	<b>C (3)</b> 2:3 32:2,2
able (4) 11:16,17 23:7 25:2	areas (1) 9:15	camp (3) 7:23,24 17:24
absenteeism (1) 9:4	Ascherl (16) 1:20 3:14 7:6,12	campers (2) 18:13 19:10
academic (1) 9:19	10:14,17,20 26:20 27:12,18 28:4	campus (1) 29:3
Accelerator (12) 4:12,14 5:23,24	28:8,10,16 29:22 30:2	candidates (2) 22:4,7
6:4,8,10,15,20 24:12 30:20,22	assess (1) 10:10	<b>CANTELMI (2)</b> 1:25 30:11
accepting (1) 4:15	assign (1) 12:3	case (1) 16:13
acquired (1) 29:21	assistance (1) 23:11	<b>Cat (1)</b> 29:17
action (1) 32:13	assistant (3) 1:19 12:4 27:6	Catholic (1) 2:14
	assuring (1) 8:19	cause (1) 24:2
activities (4) 9:8 13:3,21,23	attend (2) 13:20 16:12	
activity (3) 9:15,16 14:9	attendance (6) 14:5,9,9 16:5,10	<b>Center (3)</b> 7:7,16,18
add (1) 12:9	25:9	<b>centers (5)</b> 1:7,21 3:6,15 7:5
addenda (1) 30:21	attending (2) 13:22 14:11	central (1) 26:21
additional (4) 4:25 12:9 24:13,24	audience (1) 6:22	certain (2) 8:18 15:5
address (3) 8:3 10:5 25:18		certificate (2) 24:21,22
adequate (1) 20:8	automatically (2) 16:3,23	certified (1) 25:8
adequately (1) 20:8	available (6) 6:24 10:18 22:23 23:4	certify (2) 32:9,12
adhere (1) 12:14	23:13 24:8	chance (1) 9:12
administration (1) 8:4	average (2) 16:4,9	changes (2) 28:14,17
adult (2) 14:9,22	award (6) 5:5 23:10,18 24:3,5 25:3	Charities (1) 2:14
adults (5) 13:3,18,22,25 14:8	awareness (1) 10:11	charity's (1) 23:19
adverse (1) 23:20		chart (1) 13:19
advised (1) 23:16	B	Chief (2) 1:19,25
advisory (2) 20:3,9	<b>B (1)</b> 1:16	<b>child (1)</b> 12:16
afternoon (4) 3:2,9 22:23 26:11	<b>BA (1)</b> 11:2	children (1) 20:21
age (3) 13:19 14:15 18:25	back (2) 6:24 26:5	Chong (1) 3:3
aged (1) 16:8	Barbara (2) 2:15,16	choose (2) 17:21 18:13
Agencies (1) 6:9	based (1) 10:10	chronic (1) 9:4
agency (6) 1:19,25 11:25 16:4 26:2	BCC (1) 29:3	city (5) 3:21 22:12 23:25 24:15,23
26:8	Beacon (21) 1:7 3:6 5:18 7:7,16,18	classes (1) 21:19
agenda (1) 4:4	8:6,21,24 10:4,22,25 15:3 16:12	<b>clear (2)</b> 22:9 27:16
aggregate (1) 24:18	17:23 19:19 20:3 21:15 26:18	clearly (2) 22:10 27:19
agreement (5) 20:25 21:4,5,11	27:5,6	
-	Beacons (2) 14:15 20:7	<b>closely (3)</b> 20:15,17 21:13
30:13	behalf (1) 3:3	<b>Club (1)</b> 2:15
agreements (2) 19:25 20:11	best (2) 21:21 23:23	<b>come (8)</b> 14:2 19:4 25:16,22 26:4,6
<b>ah (1)</b> 15:17	Bill (1) 3:3	26:9,21
Alberto (1) 2:17	<b>bit (2)</b> 18:15,19	comes (1) 25:15
alleviate (2) 3:24 8:13	Blasio (1) 8:4	coming (1) 23:9
Alliance (1) 5:12	blood (1) 32:14	comment (1) 28:5
allocate (1) 18:20	Booker (1) 5:11	commercial (1) 24:17
allocating (1) 21:18		Commissioner (1) 3:3
allow (3) 16:19 17:12 20:21	borough (2) 8:10 29:12	commitment (1) 23:12
allows (1) 18:2	Boys (1) 2:15	committed (1) 8:4
alongside (1) 17:3	brand (1) 29:21	communicated (1) 27:11
analysis (1) 8:9	break (1) 13:18	communication (3) 22:18 26:17
and/or (2) 12:5 13:20	brief (3) 4:4 5:22 6:7	26:21
announcements (1) 5:6	briefly (1) 7:15	communities (7) 3:25 4:3 8:2,7
answer (1) 23:9	bring (1) 11:18	12:22,22 19:21
anticipated (2) 4:22 19:22	bringing (1) 22:7	community (34) 1:7,21 3:5,15,22
anticipates (1) 10:9	broken (1) 18:4	7:5,7,16,18 8:3,24 9:5,14,20 11:7
anticipating (1) 16:7	Bronx (4) 2:17 5:12 28:22 29:3	11:17,25 13:24 14:10 15:17
Applause (1) 7:11	build (3) 8:2,24 9:13	17:10 19:18,20,23,24 20:16,23
applicable (1) 24:19	building (6) 9:20 15:25 16:7 19:20	20:24 21:12 28:21,23 29:2,8,9
application (1) 27:10	19:21 22:14	community-based (2) 3:23 20:18
approach (1) 13:11	builds (1) 22:15	Compensation (1) 24:21
approaches (1) 13:5	built (1) 27:5	competition (1) 30:6
	l	l

## Beacon Community Centers Request for Proposals (RFP) Reissue 2017 - (EPIN\_ 26018l0001) September 26, 2017

compliance (1) 24:7 comply (1) 24:4 **component (1)** 7:22 conference (4) 3:6 5:15 6:25 31:5 confirm (2) 6:7 10:7 confusion (1) 15:12 connect (1) 11:17 considered (3) 14:6 21:5 29:19 consist (1) 13:25 consists (1) 9:9 consult (1) 28:8 contact (1) 6:20 content (1) 28:16 continue (1) 4:6 contract (5) 4:22 5:2 14:17 19:17 25:3 contracted (1) 23:25 Contracting (2) 1:19,25 contractors (2) 19:22 23:17 contracts (1) 23:22 contributors (1) 9:6 convergence (1) 7:19 coordinate (1) 13:2 coordinator (7) 10:23 11:13,22 12:2,12 27:4,7 copies (1) 4:15 core (2) 9:15 19:19 council (3) 20:3,9,10 COUNTY (1) 32:5 couple (3) 23:6 25:14 27:25 course (3) 8:12 18:21 21:22 coverage (1) 25:5 create (1) 20:20 critical (1) 11:4 Cruz (1) 2:17 CSR (2) 32:7,24 cultures (1) 12:22 CUNY (1) 29:2 curiosity (1) 20:21 current (1) 23:19 D daily (2) 16:5,10 DANA (1) 1:25 date (7) 4:8,9,17,19,21 6:15 23:5 day (4) 12:10 17:8,17 32:18 days (3) 17:5 18:17,19 DBN (2) 5:11,13 de (1) 8:4 decide (2) 16:20 19:8 decision (2) 10:11 22:16 dedicate (1) 27:19 default (1) 16:2 define (1) 27:19 delavs (1) 24:2 Department (5) 3:4,21 7:8 20:14 20:16

depending (1) 19:14 Deputy (1) 1:19 description (1) 20:12 design (3) 9:6,18 27:15 designed (3) 7:25 9:12 22:10 determination (1) 23:15 determined (1) 23:17 develop (1) 8:23 developed (1) 13:7 developing (1) 21:23 development (5) 1:24 3:5,17,22 13:9 Direction (2) 2:7,16 Directions (3) 26:15,25 28:19 director (11) 1:21,24 3:14,16 7:4 10:22,25 12:4 21:15 27:6,6 discover (1) 20:21 diverse (1) 12:21 documents (1) 6:10 DOE (1) 8:10 doing (1) 19:19 dollars (1) 24:20 dosage (3) 15:5,7,22 Drop (1) 9:9 drop-in (2) 13:20,23 due (6) 4:8,9,17,20 6:15 30:19 **DYCD (7)** 4:15 8:13 10:9 21:12 25:2.6.10 DYCD.NYC.GOV (2) 5:17 30:25 Ε E (6) 1:16,16 2:3,3 32:2,2 e-mail (2) 5:16 30:25 earlier (2) 14:25 19:11 Education (3) 7:8 20:14,17 effective (1) 22:17 effects (2) 3:24 8:14 either (4) 12:3 15:16 20:7 27:5 elected (1) 11:7 element (2) 13:13 19:13 elementary (9) 14:16 15:25 16:2,6 16:7,8,22,23 17:25 elements (3) 7:17 8:18 9:16 eligible (2) 5:9 6:12 emotional (2) 10:8 13:9 employees (1) 24:24 employment (1) 9:21 empowering (1) 4:2 encourage (2) 24:9 26:18 encourages (1) 25:6 encouraging (1) 20:7 ended (1) 31:5 ends (1) 14:18 engage (1) 22:5 engagement (2) 9:3 13:14 enrichment (1) 9:22 enroll (1) 14:15

enrolled (3) 14:6,10,13 enrollment (3) 14:3 18:12,22 ensure (6) 5:19 20:5,7,18 23:20 31:3 ensuring (2) 8:22 13:11 entity (1) 29:23 environment (2) 8:19 13:13 EP (1) 3:7 EPIN (1) 1:8 equal (5) 14:10,12 15:18 16:21 17:17 equals (2) 13:21 18:8 Eric (2) 2:11 29:15 establish (3) 8:6 20:9 21:17 evening (1) 7:22 event (1) 14:11 events (3) 9:14 13:24 14:11 exact (1) 23:5 exactly (1) 27:11 example (2) 16:23 29:17 Excuse (1) 10:12 exist (1) 9:17 existing (1) 27:5 exists (1) 8:20 expanding (1) 8:23 expect (1) 5:5 expectation (1) 19:9 Expectations (1) 13:4 expected (1) 14:15 expecting (1) 15:2 expedite (1) 25:20 experience (2) 11:3 12:25 experiences (1) 20:20 extent (1) 22:3 external (1) 10:4 externally (1) 9:2 F F (2) 1:16 32:2 fall (3) 5:6 15:15 16:4 familiar (4) 11:13 12:18,19 19:3 families (2) 4:3 11:15 family (1) 13:14 FAQ (1) 23:12 FedCap (5) 2:11 29:16,17,18,19 filings (1) 23:19 finance (1) 9:21 financial (1) 9:21

filings (1) 23:19 finance (1) 9:21 financial (1) 9:21 first (1) 13:8 fiscal (4) 8:5 14:18 19:12,16 five (3) 9:16 11:2 24:19 flexibility (5) 16:19 17:12 18:3,15 18:20 Floor (1) 1:13 flourish (1) 4:2 focusing (1) 15:23 footnote (1) 29:16

# Beacon Community Centers Request for Proposals (RFP) Reissue 2017 - (EPIN\_ 26018l0001) September 26, 2017

<b></b>		0
forward (1) 8:5	House (1) 2:17	Key (1) 10:22
four (1) 20:4	housekeeping (1) 25:15	kids (4) 11:8,18 15:15 17:15
frameworks (1) 13:6	HSS (1) 30:22	King (1) 2:14
Frenzel-Berra (6) 1:23 3:16 29:5	hub (1) 8:21	know (7) 6:16 18:17 23:2,25 24:10
29:13,25 30:9	huge (2) 11:8,9	25:21 27:15
Friday (4) 17:5 18:7,16 19:5		knowing (1) 4:20
full-time (2) 10:25 11:11		knowledge (1) 12:23
function (5) 11:22 12:3,4,6,11	idea (2) 21:9 22:6	
functions (2) 11:5 27:20	ideally (2) 11:16 12:19	L
further (2) 26:24 32:12	identified (2) 8:11 28:23	lack (1) 28:23
	identify (2) 15:3 21:14	language (1) 12:20
G	identifying (1) 21:18	languages (1) 12:20
gain (1) 20:19	ignite (1) 20:21	late (1) 5:6
general (1) 24:17	important (5) 3:11 4:5,8,17 24:13	Layafette (1) 1:13
generally (1) 7:20	in-house (1) 13:7	lead (1) 13:2
gentleman's (1) 29:16	include (2) 20:11 21:10	leader (2) 12:5,8
give (1) 5:22	including (3) 9:3 18:24 21:19	leaders (1) 11:7
<b>go (5)</b> 7:7,15 17:3 20:13 25:14	inclusive (1) 13:12	leadership (2) 9:20 13:10
goals (1) 8:15	incorporated (1) 29:23	learn (1) 20:19
going (8) 5:22 7:15 8:22 11:11	increase (1) 12:7	learning (2) 10:8 13:10
15:3 16:2,4 25:16	increased (1) 19:7	leave (3) 4:20 16:17 23:13
good (5) 3:2,9 7:13 22:5 26:11	increases (1) 18:23	Lehman (1) 29:4
governance (1) 21:16	indicate (1) 5:17	let's (3) 7:10 12:4,8
grade (10) 15:10,11,12,13,13,16	indicator (1) 9:24	level (10) 15:10,11,12,13,14,16,20
15:20,21 16:3 17:25	individuals (1) 4:2	16:3 22:8,18
gradually (1) 22:15	information (5) 3:11 4:6 7:9 22:25	levels (3) 12:18 15:21 17:19
granted (1) 24:5	24:14	liability (3) 24:15,17,19
great (2) 10:15,20	informed (1) 8:12	liaison (2) 11:24 21:15
ground (2) 22:8,18	instances (1) 14:5	liens (1) 23:21
group (2) 12:5,8	insurance (3) 24:15,22 25:4	limited (2) 8:11 21:19
guest (1) 6:23	insured (1) 24:25	line (2) 4:7 5:18
guest (1) 0.23	interested (1) 32:15	literacy (1) 12:23
Н	interests (1) 14:23	little (3) 13:16 18:15,19
hand (2) 3:18 32:18	internal (1) 10:5	local (1) 11:14
handout (1) 5:24	internally (1) 8:25	long (1) 29:6
hanging (1) 11:19	interview (1) 22:6	lot (2) 4:19 5:25
happen (1) 5:6	interviewing (1) 22:4	Louis (2) 2:9 27:23
happened (1) 28:7	introducing (2) 3:13 7:4	
happening (1) 22:18	investing (1) 4:3	<u>M</u>
hard (1) 4:15	invests (1) 3:22	making (6) 10:11 11:23 21:25 22:9
heads (1) 5:25	involved (1) 22:2	22:13,16
health (2) 6:20 9:20	issue (1) 27:15	managerial (1) 12:25
help (3) 12:5 21:18 25:20	issued (1) 30:22	Marie (2) 1:18 3:10
hereunto (1) 32:17	issues (3) 23:22,23,24	marriage (1) 32:14
HHS (11) 4:12,14 5:23,24 6:4,8,10	items (1) 23:7	Maryanne (1) 6:23
6:15,19 24:12 30:20		materials (1) 26:16
high (10) 14:16 15:20 16:14,24,25	J	matter (1) 32:16
17:13,14 20:5 26:14,16	January (3) 4:23 5:3,4	mean (1) 8:16
higher (2) 11:2 18:18	Jeannie (1) 2:14	meet (2) 12:16 16:9
highest (1) 19:15	<b>JHS (1)</b> 5:10	meetings (1) 21:17
highlighted (1) 8:18	joining (2) 3:19 7:6	meets (1) 20:4
hiring (1) 23:11	joy (1) 20:20	Member (2) 1:20,23
holiday (1) 7:23	July (1) 14:18	members (1) 9:5
host (2) 15:13,16	June (3) 4:23 5:4 14:19	mentioned (2) 12:2 27:4
hours (18) 12:7,10 16:11,13,15	Junior (1) 26:16	messenger (1) 30:5
17:2,4,18 18:6,7,8,8,11,20 19:5,5		microphone (2) 25:17 26:7
19:6 27:20	К	middle (8) 5:12 14:16 15:20,24
13.0 21.20		111000 (0) 5.12 14.10 15.20,24
	l	l

16:11,24,25 20:5 million (3) 8:5 24:17,20 million\*dollar (1) 24:18 minimum (10) 11:2 13:17 14:20 18:6,22 19:11,13,15,23 21:2 mission (1) 8:13 mix (1) 16:24 MOCS (3) 6:20,23,24 model (2) 7:16,21 Moderator (1) 1:18 Monday (4) 17:5 18:7,16 19:5 motivation (1) 10:10 Motor (1) 24:19 moving (1) 7:3 MWBE (1) 25:6 MWBEs (1) 25:8 Ν

#### N(1)2:3 name (3) 26:2,2,7 naming (1) 24:23 necessarily (1) 27:13 necessary (4) 10:4 12:20,23 25:4 need (3) 12:7,9 21:3 needed (1) 13:2 needs (4) 8:3 10:5 14:23 17:10 **negotiated (1)** 17:9 neighborhood (4) 8:21 11:14 12:19 29:12 Neighborhoods (2) 2:9 27:24 network (1) 3:22 never (1) 6:3 new (13) 1:14,14 2:15 3:21,25 8:6 12:14 23:25 24:15,23 32:3,5,8 nine (1) 17:14 nodding (1) 5:25 norms (1) 22:14 North (1) 28:22 Notary (1) 32:7 note (7) 4:11,16 5:19 22:22 23:6 25:6 28:13 noted (1) 31:7 notice (1) 24:6 number (3) 5:12,13 16:17 numeracy (1) 12:23 NYC (1) 7:8 NYC.GOV (1) 6:21 Ο

### O (1) 1:16 o'clock (1) 17:14 observed (1) 21:22 obtained (1) 25:4 obviously (5) 8:16 9:14,19 15:25 21:7 occurrence (2) 24:18,20 occurs (1) 26:4

October (6) 4:9,17 5:21 6:17 30:18 31:2 offer (2) 9:12 17:24 office (3) 20:15 21:12 26:22 Officer (2) 1:19,25 officials (2) 11:7 24:24 Okay (5) 6:2 10:14 23:10 24:13 29:14 older (2) 13:22 17:15 once (1) 7:6 opening (1) 17:13 operate (3) 7:20 17:16 19:8 operates (1) 7:21 operating (2) 18:9,15 operation (1) 17:4 opportunities (2) 3:25 20:19 option (11) 4:24 18:6,13,14 19:2,2 19:8,13,14,15 21:7 options (3) 17:22,23 18:4 order (4) 4:13 5:19 14:5 22:5 Org (1) 2:11 organization (7) 28:25 29:6,9,10 29:20,21 30:7 organizations (3) 3:23 20:18 28:24 original (2) 24:22 28:2 outcome (2) 10:9 32:15 Outcomes (1) 9:23 outlined (1) 4:24 outreach (2) 10:23 11:12 outside (1) 15:17 outstanding (1) 23:20 Overall (1) 8:16 overview (2) 5:23 7:8

P(2)2:3,3 p.m (7) 1:12 4:10,18 6:17 18:10 30:19 31:7 page (4) 5:10 25:21,23 30:3 panel (4) 1:20,23 3:13 25:18 parents (1) 11:8 park (1) 11:19 part (7) 8:16 14:4 21:2,9,16 25:12 28:2 part-time (1) 27:7 participant (5) 9:5,24 10:6 16:14 16:15 participants (3) 8:22 9:12 18:24 participation (1) 25:7 particular (4) 16:13 19:16 29:4,12 parties (1) 32:13 partner (1) 29:20 partners (1) 21:8 partnership (14) 8:10,23 19:24 20:13,23,25 21:4,10 22:8 28:25 29:3.8.8 30:13 partnerships (8) 1:22 3:15 7:5

Ρ

8:25 19:18,24 20:24 28:21 passion (1) 9:13 passions (1) 20:22 Pause (4) 6:5 27:22 28:9 30:15 people (6) 11:15,17,18 16:20 20:6 20:19 percent (3) 9:25 16:5,9 perfect (2) 6:6 17:11 performance (1) 23:21 period (1) 14:19 Perlov (1) 2:15 person (6) 11:4,10,16,21,23 12:9 perspective (2) 22:11,12 pertains (1) 30:23 phase (2) 23:18 24:3 Phipps (2) 2:9 27:24 plan (1) 21:24 planned (3) 9:11 13:20,23 planning (1) 22:2 please (15) 4:11,16 5:15,19 6:20 23:6,16,22 25:6,22,24,25 26:5,9 30:24 podium (1) 25:16 Polese (6) 2:9 27:23,23 28:5,12,18 population (10) 8:9 13:15,16 14:4 14:24 16:8,24 17:19 18:18 19:6 position (4) 11:11,12 22:4 27:3 positions (1) 10:22 positive (1) 13:8 possible (1) 23:4 possibly (1) 27:7 post (3) 23:10,18 24:2 posted (1) 25:10 potentially (1) 11:21 poverty (2) 3:24 8:14 practices (1) 21:21 pre-proposal (3) 3:5 5:15 31:5 pre-qualified (4) 4:14 6:11,19 24:11 present (2) 2:13 4:5 presentation (3) 6:6 22:20 25:9 presenting (1) 3:11 pretty (2) 4:4 16:17 previous (1) 28:15 primary (1) 8:8 principal (1) 26:18 principals (6) 11:6 21:3,6,13 22:3 22:5 privilege (2) 3:10 7:4 probably (1) 6:16 proceed (1) 25:2 proceedings (30) 3:1 4:1 5:1 6:1 7:1 8:1 9:1 10:1 11:1 12:1 13:1 14:1 15:1 16:1 17:1 18:1 19:1 20:1 21:1 22:1 23:1 24:1 25:1 26:1 27:1 28:1 29:1 30:1 31:1 32:11

process (4) 21:10 22:2 25:20	reissue (5) 1:8 3:7 5:18 28:2,6	school's (1) 15:13
27:10	related (1) 32:13	schools (6) 5:9 8:11 20:16 21:12
processing (1) 25:3	relationships (2) 19:21 21:23	27:25 30:14
program (17) 1:24 3:17 8:15 9:7	released (1) 6:13	second (3) 10:13 13:9,11
9:18,23 10:24 11:5,19 13:4 15:24	relevant (2) 6:12 11:3	section (1) 25:23
	. ,	
15:25 17:24 18:9 19:9 26:19	Remember (1) 20:11	sections (1) 25:21
27:15	remind (1) 30:18	security (1) 9:21
		see (1) 5:25
programming (1) 22:13	represent (2) 15:19 26:8	
programs (8) 3:23 7:20 8:6 12:14	represented (1) 20:8	segment (1) 23:9
13:12,17 15:3 16:19	request (4) 1:7 3:6 28:14,15	SEL (1) 10:9
proof (1) 25:4	requests (2) 6:9 24:4	select (2) 18:14 19:14
proposal (4) 4:8 6:9,15 20:2	required (2) 14:5 24:16	selected (1) 8:8
proposals (11) 1:7 3:7 4:9,11,16	requirement (5) 15:6,7 18:12 21:2	self- (1) 10:10
6:13,14 21:4 30:8,12,19	23:16	self-directed (1) 9:10
propose (1) 6:12	requirements (5) 4:7 14:21 15:22	senior (3) 1:21 3:14 7:4
proposers (2) 17:21 28:11	23:10 24:16	sense (1) 16:20
provide (3) 3:24 7:25 13:2	research (2) 1:24 3:17	sensitive (1) 12:21
providers (2) 6:11,14	resolve (1) 23:23	separate (5) 20:9 29:23 30:6,7,11
public (2) 23:11 32:8	resource (4) 11:22 12:2,11 27:3	September (3) 1:11 32:11,18
publish (1) 6:9	resources (1) 21:20	serve (9) 12:10,11 13:17 14:20
purposes (1) 25:24	respond (3) 4:13 10:2 27:14	15:4,15 16:2,8 18:23
pursue (1) 9:13	respondents (1) 9:25	serves (1) 11:23
	response (1) 31:3	service (2) 11:24 17:19
Q		
· · · · · · · · · · · · · · · · · · ·	responses (2) 5:20 10:6	services (11) 6:12 8:2,11 9:6,7,10
qualify (2) 29:6 30:2	responsibilities (1) 22:10	9:23 10:3 14:22,22 20:12
	Responsibility (1) 23:15	serving (2) 10:2 19:10
question (7) 23:9 25:22 26:3,5		
28:13 29:17 30:3	responsible (1) 23:17	set (3) 9:13 17:22 32:18
questions (17) 3:18 5:14,16,20	retention (1) 18:18	seven (1) 18:8
6:18 7:2 14:12 23:8 25:13,16,18	review (2) 22:24 23:7	<b>shared (1)</b> 22:16
26:10,24 27:25 30:17,24 31:2	<b>RFP (27)</b> 1:8 3:7 4:7,13,21,24 5:2,5	SHAW (2) 32:7,24
quickly (1) 20:13	5:8,10,18 6:9 7:17 8:12,17 18:5	sheet (1) 23:12
	20:24 21:2 24:8 25:21,23 27:14	shows (1) 13:19
R	27:19 28:3,16 30:21,23	sign (4) 16:17 21:3,7 23:14
<b>R (3)</b> 1:16 2:3 32:2	RFPquestions (2) 5:16 30:25	signed (1) 30:13
Ramik (4) 2:7 26:13,25 28:19	RFPs (1) 6:13	significant (2) 24:2 28:14
ratio (1) 12:17	right (1) 7:3	site (2) 25:23 30:6
reach (1) 15:5	Robert (5) 1:23 3:16,17 32:7,24	sites (3) 5:9 8:8 21:6
read (1) 8:17	role (2) 11:9 27:5	situations (1) 23:21
real (2) 21:24 23:9	roles (2) 22:10 27:16	six (1) 17:5
realistic (2) 18:16 21:24	rosters (1) 25:10	six-month (1) 5:3
reality (1) 22:8	rules (1) 25:15	skill (1) 9:13
really (3) 7:25 19:20 27:14	<b></b>	skills (5) 8:23 12:20,24 13:2 20:20
reason (2) 19:12 28:6	S	slide (3) 10:17 15:2,8
receive (1) 5:24	<b>S (1)</b> 2:3	small (1) 22:14
received (1) 5:20	SACC (1) 12:15	social (2) 10:8 13:9
recommend (1) 27:13	safe (2) 8:19 13:12	solicitation (2) 30:4,8
	satisfaction (2) 9:24 10:6	
recommends (1) 25:7		soon (2) 23:4,9
record (2) 32:10,10	satisfied (1) 10:2	sorry (3) 5:3 14:8 26:14
recorder (1) 25:25	<b>Saturdays (1)</b> 17:6	space (1) 21:19
recreation (2) 9:9,22	saying (1) 4:19	<b>speak (1)</b> 27:13
referencing (1) 14:25	schedule (1) 18:9	<b>SPEAKERS (1)</b> 2:5
	scheduled (1) 21:17	special (1) 6:23
referrals (3) 10:5,7 11:24		
reflect (2) 14:23 15:10	school (37) 5:11,11,13,13 7:22	specific (7) 4:25 5:8 6:25 7:16
regarding (1) 6:19	12:9 14:16 15:4,5,10,14,16,22	14:23 27:20 29:11
		specified (1) 5:10
regards (1) 14:3	16:11,14,15,16,24,25,25 17:7,10	
regularly (1) 21:17	17:13,15 20:6,25 21:4,10,16,23	spend (1) 13:15
regulations (1) 12:15	22:11 26:14,16,17,19 30:6,13	<b>ss (1)</b> 32:4
		(.,
	•	•

r		
	think (2) 45:44 40:0 00 40	weekend (2) 7:00 47:40
staff (6) 10:22,23 11:8 12:16,17,18	think (3) 15:11 19:3 22:19	weekend (2) 7:23 17:13
Staffing (2) 10:21 12:13	three (11) 4:25 9:8,15 13:5 14:5	weekends (2) 17:9 18:7
stakeholders (1) 21:25	17:21,23 19:9,15,23 22:6	welcome (3) 3:4 7:10 26:4
start (3) 3:12 17:7 22:14	time (7) 4:7,9,21 6:16 9:10 26:6	welcoming (1) 13:12
starting (1) 17:16	31:7	WHEREOF (1) 32:17
starts (2) 14:18 22:15	timely (2) 5:19 31:3	White (7) 1:18 3:2,10 22:21 23:3
state (5) 12:15 25:25 26:7 32:3,8	times (1) 20:4	26:24 30:16
stay (1) 10:12	today (5) 3:12 4:4 6:6,18,22	Wild (1) 29:17
strategic (4) 1:21 3:15 7:5 11:20	today's (1) 5:14	Williams (16) 2:7 10:12,15,19 23:2
Street (1) 1:13		26:11,13,23,25,25 27:17,21
	tool (1) 10:10	
strength-based (1) 13:6	top (1) 22:6	28:19,19 29:11,14
strengthen (1) 8:2	total (2) 16:18 18:8	wish (1) 21:8
strengthening (1) 4:2	totaling (1) 18:10	WITNESS (1) 32:17
strong (1) 13:13	transcript (2) 22:22 25:9	work (2) 20:15,17
structure (3) 10:21 12:13 21:16	transcripts (1) 23:3	worked (2) 6:3 21:13
student (4) 9:3 12:16,17 17:15	true (1) 32:10	Workers' (1) 24:20
students (4) 9:3 16:3 17:2,25	trusted (1) 11:14	working (2) 11:5,6
subcontractor (1) 24:7	turn (1) 25:17	worry (1) 10:20
subcontractors (2) 24:9,11	two (10) 4:10,17 5:8,9 6:17 8:8	woven (1) 9:17
subject (1) 5:18	18:14 21:6 24:18 30:18	write-up (1) 23:12
submit (6) 6:13,14 30:7,11,24 31:2	types (1) 9:8	(1) 20:12
submittal (1) 21:9	types (1) 5.0	X
	U	-
submitted (3) 4:12 19:25 30:19		<b>X (4)</b> 1:6,9 32:7,24
subsidiary (1) 29:18	<b>um (16)</b> 8:8,23 9:16 14:8,20 15:4,5	Y
suffice (1) 29:2	16:3,8,25 17:4,13 19:11 22:13	
suggest (1) 27:9	29:23 30:23	year (12) 5:7 8:5 14:17,18 15:4,5
summer (9) 7:24 17:20,24 18:10	underserved (1) 8:6	15:22 16:14,16 19:12,16 20:4
18:13 19:6,9,10,13	Unfortunately (1) 27:12	years (7) 4:25 11:2 13:19,22 14:14
Sundays (1) 17:6	unique (1) 7:18	18:25 21:22
Superintendent's (1) 26:22	units (1) 11:24	York (11) 1:14,14 2:15 3:21 12:14
superintendents (1) 21:14	Unresolved (1) 23:24	23:25 24:15,23 32:3,5,8
support (2) 9:19 10:24	use (2) 17:11 24:9	Yorkers (1) 3:25
sure (22) 4:20 5:15,17 11:10 12:15	usually (1) 22:15	young (3) 11:18 20:6,19
14:20 21:14,15,25 22:9,13 23:18	utilization (1) 25:7	younger (1) 11:15
23:22 24:3,4,10 25:24,25 26:5	utilizing (1) 10:9	youth (19) 2:7,16 3:5,21 8:9 13:8
27:18 30:12,24		13:10,18,19,25 14:7,14 16:9
	V	
survey (2) 10:6,10		18:24 20:8,10 26:15 27:2 28:20
system (7) 4:12,14 6:10,15 24:12	vehicle (1) 24:19	
30:20,22	versus (1) 15:13	Z
	viable (1) 28:10	Zenaida (4) 1:18 3:9 7:13,14
T	viewing (1) 25:11	
<b>T (3)</b> 5:11 32:2,2	vision (1) 8:13	0
table (1) 23:14	voice (2) 7:14 20:6	<b>03M054 (1)</b> 5:12
take (1) 14:12		
taken (1) 32:11	W	11
talents (1) 20:22	waiting (1) 25:13	<b>1 (1)</b> 14:18
talk (2) 11:18 15:7	Wanda (4) 1:20 3:14 7:6,10	<b>1,200 (2)</b> 13:18 19:11
tame (1) 13:16	want (12) 4:5 5:17 11:10,16,20	<b>1,300 (1)</b> 19:16
target (4) 13:15,16 14:24 17:19	17:16,17 22:24 24:3,10 26:18	<b>10 (3)</b> 17:8 18:10,16
targeted (1) 17:2	27:18	
<b>Tejeda (1)</b> 2:16		<b>100 (9)</b> 13:23 14:16 15:9,18,19
	Washington (1) 5:11	16:2,8,15,23
telling (1) 3:20	Waters (6) 2:11 29:15,15,24 30:3	<b>10007 (1)</b> 1:14
term (3) 4:22 5:2,3	30:10	<b>11 (1)</b> 17:16
terms (4) 26:11 27:3,9 28:21	way (2) 25:17 32:15	<b>11X355 (1)</b> 5:13
thank (17) 3:19 7:10,12 10:16,19	Website (2) 22:23 25:10	<b>14th (1)</b> 1:13
22:20,21 26:23 27:17,21 28:12	week (4) 17:5,18 18:6,21	<b>150 (1)</b> 16:13
28:18 29:14 30:10,16 31:4,6	weekdays (1) 17:7	<b>17 (4)</b> 4:10,17 6:17 30:18
L	1	1

# Beacon Community Centers Request for Proposals (RFP) Reissue 2017 - (EPIN\_ 26018l0001) September 26, 2017

175 (1) 18:13         181 (3) 423 63.4         2         21 13 5:10         2:49 (1) 112         2:49 (1) 112         2:49 (1) 113         2:14 (1) 1:12         2:49 (1) 1:37 (10) 17.521         30:18 32:11 18         2:201 (1) 423 5:3,4,4         2:22 (1) 13:19,22 14:7,141 18:25         2:25 (1) 18:23         2:26 (1) 12:3         2:25 (1) 13:20 12         2:25 (1) 13:20 12         2:26 (1) 13:32         2:26 (1) 13:32         2:26 (1) 13:32         2:26 (1) 13:32         2:26 (1) 13:35         2:27 (1) 13:211         3:01 7:20         3:01 7:20         3:03 (3) 4:23 5:4 14:19         3:50 (1) 19:5         4         4         4:2 (2) 17:4,17         5         50 (4) 16:25,25 18:24 19:5         500 (1) 14:2         59 (4) 16:25,25 18:24 19:5         50 (2) 15:3         50 (2) 15:3         51:3         52 (1) 8:5         52 (1) 8:5         53 (2) 11:3:1         54 (2) 19:2         7 (1) 30:3         7 (1) 10:3			/
$\begin{array}{c} 18 (1) 8:5 \\ 1st (3) 4:23 5:3,4 \\ \hline 2 \\ \hline 2 (2) 1:13 5:10 \\ 2:14 (1) 1:12 \\ 2:49 (1) 3:17 \\ 30:18 32:11,18 \\ 2018 (4) 4:23 5:3,4,4 \\ 2020 (1) 4:23 5:3,4,4 \\ 2020 (1) 4:23 5:3,4,4 \\ 2020 (1) 4:23 \\ 225 (1) 18:23 \\ 226 (1) 18:23 \\ 225 (1) 18:23 \\ 225 (1) 18:23 \\ 225 (1) 18:23 \\ 275 (2) 19:7,10 \\ 27th (1) 32:18 \\ \hline 3 \\ 3 (1) 7:20 \\ 3 \\ 3 (1) 7:20 \\ 3 \\ 3 (1) 7:20 \\ 3 \\ 3 (1) 7:20 \\ 19:5 \\ \hline 4 \\ 4 \\ 4 \\ 2 (2) 17:4,17 \\ \hline 5 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 118:20 \\ \hline 7 \\ 7 \\ 7 (1) 30:3 \\ \hline 7 \\ 7 (1) 18:8 \\ \hline 8 \\ 8 \\ (3) 18:10,15 19:4 \\ \hline \end{array}$		1	
$\begin{array}{c} 18 (1) 8:5 \\ 1st (3) 4:23 5:3,4 \\ \hline 2 \\ \hline 2 (2) 1:13 5:10 \\ 2:14 (1) 1:12 \\ 2:49 (1) 3:17 \\ 30:18 32:11,18 \\ 2018 (4) 4:23 5:3,4,4 \\ 2020 (1) 4:23 5:3,4,4 \\ 2020 (1) 4:23 5:3,4,4 \\ 2020 (1) 4:23 \\ 225 (1) 18:23 \\ 226 (1) 18:23 \\ 225 (1) 18:23 \\ 225 (1) 18:23 \\ 225 (1) 18:23 \\ 275 (2) 19:7,10 \\ 27th (1) 32:18 \\ \hline 3 \\ 3 (1) 7:20 \\ 3 \\ 3 (1) 7:20 \\ 3 \\ 3 (1) 7:20 \\ 3 \\ 3 (1) 7:20 \\ 19:5 \\ \hline 4 \\ 4 \\ 4 \\ 2 (2) 17:4,17 \\ \hline 5 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 5:21 7:20 19:4 31:3 \\ 6 (4) 118:20 \\ \hline 7 \\ 7 \\ 7 (1) 30:3 \\ \hline 7 \\ 7 (1) 18:8 \\ \hline 8 \\ 8 \\ (3) 18:10,15 19:4 \\ \hline \end{array}$	<b>175 (1)</b> 18:13		
$\begin{array}{c} 1 \text{st} (3) 4:23 5:3.4 \\ \hline 2 \\ \hline 2 (2) 1:13 5:10 \\ \hline 2 \\ 2:14 (1) 1:12 \\ 2:49 (1) 31:7 \\ 2:00 (5) 15:2.9 23 16:18.21 \\ 200 (5) 15:2.9 23 16:18.21 \\ 201 (5) 13:2.25 \\ 3:3 3:3 \\ 2:11 \\ 3:3 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:19 \\ 2:2 (5) 13:10 \\ 2:18 \\ \hline 3 \\ 3(1) 7:20 \\ 30 (3) 4:23 5:4 14:19 \\ 3:2 (5) 19:7 \\ 10 \\ 3:3 \\ 3:3 (1) 7:20 \\ 3:3 (3) 4:23 5:4 14:19 \\ 3:3 \\ 3:3 (1) 7:20 \\ 3:3 (3) 4:23 5:4 14:19 \\ 3:3 \\ 3:3 (1) 7:20 \\ 3:3 (3) 4:23 5:4 14:19 \\ 3:3 \\ 3:3 (1) 7:20 \\ 3:3 (3) 4:23 5:4 14:19 \\ 3:3 \\ \hline 3 \\ 4 \\ 4 \\ 4 \\ 4 \\ 2 (2) 17:4,17 \\ \hline 1 \\ \hline 5 \\ 5 \\ 5 \\ 5 \\ 5 \\ 0 \\ (4) 19:5 \\ 1:2 (1) 4:2 \\ 1:2 (1) 4:3 \\ 1:2 $	<b>18 (1)</b> 8:5		
$\begin{array}{ c c c c c c c c c c c c c c c c c c c$			
$ \begin{array}{c} 2 (2) 1:13 5:10 \\ 2:14 (1) 1:12 \\ 2:49 (1) 3:17 \\ 30:18 32:11,18 \\ 2018 (4) 4:23 5:3,4,4 \\ 2020 (1) 4:23 5:3,4,4 \\ 2020 (1) 4:23 \\ 22 (5) 13:19,22 14:7,14 18:25 \\ 225 (1) 18:23 \\ 225 (1) 18:23 \\ 225 (1) 18:23 \\ 275 (2) 19:7,10 \\ 27th (1) 32:18 \\ \hline 3 \\ 3 (1) 7:20 \\ 30 (3) 4:23 5:4 14:19 \\ 350 (1) 19:5 \\ \hline 4 \\ 42 (2) 17:4,17 \\ \hline 5 \\ 50 (4) 16:25,25 18:24 19:5 \\ 500 (1) 18:1 \\ 54 (3) 5:11 26:14,16 \\ \hline 6 \\ 6 \\ 6 \\ 6 \\ 6 \\ 6 \\ 6 \\ 6 \\ 10 \\ 13:21 14:4,7,14,25 \\ 6 \\ 4 (1) 18:2 \\ \hline 7 \\ 7 (1) 30:3 \\ 70 (1) 18:7 \\ 77 (1) 18:8 \\ \hline 8 \\ 8 (2) 18:10,15 19:4 \\ \end{array} $			
$ \begin{array}{c} 2 (2) 1:13 5:10 \\ 2:14 (1) 1:12 \\ 2:49 (1) 3:17 \\ 30:18 32:11,18 \\ 2017 (9) 18:11:37 4:10,17 5:21 \\ 30:18 32:11,18 \\ 2018 (4) 4:23 5:3,4,4 \\ 2020 (1) 4:23 5:3,4,4 \\ 2020 (1) 4:23 5:3,4,4 \\ 2020 (1) 4:23 \\ 2f (2) 13:19,22 14:7,14 18:25 \\ 2f (2) 13:19,22 14:7,14 18:25 \\ 2f (2) 13:13 2:11 \\ 2f (2) 13:21 \\ 2f (2) 13:21 \\ 3f (1) 7:20 \\ 30 (3) 4:23 5:4 14:19 \\ 350 (1) 19:5 \\ \hline \begin{array}{c} 3 \\ 3(1) 7:20 \\ 30 (3) 4:23 5:4 14:19 \\ 350 (1) 19:5 \\ \hline \begin{array}{c} 4 \\ 42 (2) 17:4,17 \\ \hline \\ 55 \\ 50 (4) 16:25,25 18:24 19:5 \\ 550 (4) 16:25,25 18:24 19:5 \\ 550 (4) 16:25,25 18:24 19:5 \\ 550 (4) 16:25,27 13:21 14:4,7,14,25 \\ 64 (1) 18:1 \\ \hline \\ \hline \\ 7 \\ 7 (1) 30:3 \\ 70 (1) 18:7 \\ 77 (1) 18:8 \\ \hline \\ \hline \begin{array}{c} 8 \\ 8 (2) 18:10,15 19:4 \\ \end{array} $	2	-	
$\begin{array}{c} 2:14 (1) 1:12 \\ 2:49 (1) 3:17 \\ 2:00 (5) 15:2.9,23 16:18,21 \\ 2:017 (9) 1:8,11 3:7 4:10,17 5:21 \\ 30:18 3:211,18 \\ 2:018 (4) 4:23 5:3,4,4 \\ 2:020 (1) 4:23 \\ 2:2 (5) 13:19,22 14:7,14 18:25 \\ 2:2 (5) 13:19,22 14:7,14 18:25 \\ 2:2 (5) 13:19,22 14:7,14 18:25 \\ 2:2 (5) 13:19,22 14:7,14 18:25 \\ 2:2 (5) 13:19,22 14:7,14 18:25 \\ 2:2 (5) 13:19,22 14:7,10 \\ 2:2 (5) 13:19,22 14:7,10 \\ 2:2 (5) 13:19,22 14:7,10 \\ 2:2 (5) 13:19,22 14:7,14 18:25 \\ 2:2 (5) 13:19,22 14:7,10 \\ 2:3 \\ 3:0 (1) 7:20 \\ 3:0 (3) 4:23 5:4 14:19 \\ 3:50 (1) 19:5 \\ \hline \begin{array}{c} 3 \\ \hline \\ 3:0 (1) 7:20 \\ 3:0 (3) 4:23 5:4 14:19 \\ 3:50 (1) 18:5 \\ \hline \\ \hline \\ 5:0 (4) 16:25,25 18:24 19:5 \\ 5:00 (1) 14:2 \\ 5:39 (1) 18:1 \\ 5:4 (3) 5:11 26:14,16 \\ \hline \\ $		-	
$2:49 (1) 31:7$ $200 (5) 152.9,23 16:18.21$ $30:18 32:11,18$ $2018 (4) 4:23 5:3,4,4$ $2020 (1) 4:23 5:3,4,4$ $2020 (1) 4:23 5:3,4,4$ $2020 (1) 4:23 5:3,4,4$ $2020 (1) 4:23 5:3,4,4$ $225 (1) 18:23$ $225 (1) 18:23$ $275 (2) 19:7,10$ $27th (1) 32:18$ $\boxed{ 3 3 (3) 4:23 5:4 14:19 }$ $350 (1) 19:5$ $\boxed{ 4 4 4 4 4 2 (2) 17:4,17 }$ $\boxed{ 5 5 }$ $50 (4) 16:25,25 18:24 19:5 5 (4) 16:25,25 18:24 19:5 5 (4) 16:25,25 18:24 19:5 5 (4) 18:11 + 126:14,16 + 16 + 126:14,16 + 16 + 16 + 16 + 16 + 16 + 16 + 16 +$			
$200 (5) 152.9,23 16:18,21 2017 (9) 1:8,11 3:7 4:10,17 5:21 30:18 32:11,18 2018 (4) 4:23 5:3,4,4 2020 (1) 4:23 22 (5) 13:19,22 14:7,14 18:25 22 (5) 13:19,22 14:7,14 18:25 22 (2) 11:1 32:11 2601810001 (2) 1:8 3:8 275 (2) 19:7,10 27th (1) 32:18 \boxed{ 3  3 (1) 7:20  30 (3) 4:23 5:4 14:19  350 (1) 19:5 \boxed{ 4  4  4  4 (2 (2) 17:4,17  \boxed{ 5  500 (1) 14:2  539 (1) 18:11  54 (3) 5:11 26:14,16  \boxed{ 6  6 (4) 5:21 7:20 19:4 31:3  6.2 (1) 8:5  \boxed{ 7  7 (1) 30:3  70 (1) 18:7  7 (1) 18:8  \boxed{ 8  8 (3) 18:10,15 19:4 \\ \hline}$			
$2017 (9) 1:8,11 3:7 4:10,17 5:21 30:18 32:11,18 2018 (4) 4:23 5:3,4,4 2020 (1) 4:23 225 (1) 18:23 26 (2) 1:11 32:11 26 (2) 1:11 32:11 26 (2) 1:11 32:11 27 th (1) 32:18 \boxed{3} 3 (1) 7:2030 (3) 4:23 5:4 14:19350 (1) 19:5\boxed{4} 42 (2) 17:4,17\boxed{5} 50 (4) 16:25,25 18:24 19:5500 (1) 14:2539 (1) 18:1154 (3) 5:11 26:14,16\boxed{6} (6)6 (4) 5:21 7:20 19:4 31:36.2 (1) 8:5600 (5) 13:21 14:4,7,14,2564 (1) 18:20\boxed{7} 7 (1) 30:370 (1) 18:77 (1) 18:8 \boxed{8} 8 (3) 18:10,15 19:4$			
$30:18 32:11,18 2018 (4) 4:23 5:3,4,4 2020 (1) 4:23 22 (5) 13:19,22 14:7,14 18:25 225 (1) 18:23 26 (2) 1:11 32:11 2601810001 (2) 1:8 3:8 275 (2) 19:7,10 27th (1) 32:18 \boxed{3} 3 (1) 7:20 30 (3) 4:23 5:4 14:19 350 (1) 19:5 \boxed{4} 4 2 (2) 17:4,17 \boxed{5} 500 (4) 16:25,25 18:24 19:5 500 (4) 16:25,25 18:24 19:5 500 (4) 14:2 539 (1) 18:11 54 (3) 5:11 26:14,16 \boxed{6} 6 (4) 5:21 7:20 19:4 31:3 6.2 (1) 8:5 64 (1) 18:20 \boxed{7} 7 (1) 30:3 70 (1) 18:7 7 (1) 18:8 \boxed{8} 8 (3) 18:10,15 19:4$			
$2018 (4) 4:23 5:3,4,4 2020 (1) 4:23 22 (5) 13:19,22 14:7,14 18:25 22 (5) 13:19,22 14:7,14 18:25 22 (5) 13:19,22 14:7,14 18:25 26 (2) 1:11 32:11 3 (3) (2) 1:3 :38 275 (2) 19:7,10 3 (3) 4:23 5:4 14:19 350 (1) 19:5 \frac{4}{42 (2) 17:4,17} \frac{5}{50 (4) 16:25,25 18:24 19:5}{500 (1) 14:2} \frac{6}{6 (4) 5:21 7:20 19:4 31:3}{6.2 (1) 8:5} 61 (4) 5:21 7:20 19:4 31:3}{6.2 (1) 8:5} 64 (1) 18:20 \frac{7}{7 (1) 30:3} 70 (1) 18:7 77 (1) 18:8 \frac{8}{8 (3) 18:10,15 19:4}$			
$2020 (1) 4:23 22 (5) 13:19.22 14:7,14 18:25 225 (1) 18:23 26 (2) 1:11 32:11 260180001 (2) 18:38 275 (2) 19:7,10 27th (1) 32:18 \boxed{3} 3 (1) 7:20 30 (3) 4:23 5:4 14:19 350 (1) 19:5 \boxed{4} 4 42 (2) 17:4,17 \boxed{5} 50 (4) 16:25,25 18:24 19:5 500 (1) 14:2 539 (1) 18:11 54 (3) 5:11 26:14,16 \boxed{6} 6 (4) 5:21 7:20 19:4 31:3 6.2 (1) 8:5 600 (5) 13:21 14:4,7,14,25 64 (1) 18:20 \boxed{7} 7 (1) 18:8 \boxed{8}} 8 (3) 18:10,15 19:4$			
22 (5) 13:19.22 14:7,14 18:25  225 (1) 18:23  26 (2) 1:11 32:11  2601810001 (2) 1:8 3:8  275 (2) 19:7,10  30 (3) 4:23 5:4 14:19  30 (3) 4:23 5:4 14:19  350 (1) 19:5 $44442 (2) 17:4,17550 (4) 16:25,25 18:24 19:5  50 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25,25 18:24 19:550 (4) 16:25 18:24 19:550 (1) 18:156(4) 5:21 7:20 19:4 31:36.2 (1) 8:560 (5) 13:21 14:4,7,14,2564 (1) 18:2077$			
$225 (1) 18:23 26 (2) 1:11 32:11 26 (2) 1:11 32:11 27 (1) 32:18 3 (1) 7:20 30 (3) 4:23 5:4 14:19 35 (1) 19:5 4 (4) (2) 17:4,17 \frac{5}{5} (4) 16:25,25 18:24 19:5} (5) (4) 16:25,25 18:24 19:5) (5) (1) 14:2 (5) (1) 14:2 (5) (1) 14:2 (5) (1) 14:2 (5) (1) 14:1 (5) (5) (5) (1) 14:1 (5) (5) (5) (1) 14:1 (5) (5) (5) (1) 14:1 (5) (5) (5) (1) 14:1 (5) (5) (5) (1) 14:1 (5) (5) (5) (5) (1) 12:1 14:4,7,14,25 (5) (5) (1) 18:7 (7) (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (1) 18:7 (7) (7) (7) (1) 18:7 (7) (7) (7) (7) (7) (7) (7) (7) (7) (7$	<b>2020 (1)</b> 4:23		
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